



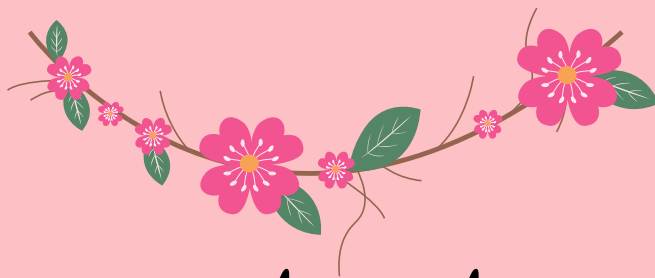
Begin Again

26-27

One calm moment at a time.



A bespoke planner for educators.



By Mimi Maple



Contents

YOUR PLANNER, YOUR WAY

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HOW TO USE THIS PLANNER

PLAN YOUR YEAR

Use the yearly and monthly pages to map out key dates, events and goals.

PLAN YOUR WEEKS

Break down your tasks, set priorities and stay organised each week.

SUPPORT YOUR PUPILS

Keep important information in one place to support every child in your class.

TAKE CARE OF YOU

Use the reflection and wellbeing pages to check in, reset and recharge.

CAPTURE MEMORIES

Don't forget the little moments—add photos and memories that matter.

This planner belongs to

Created with love by

Mimi Maple

WHERE IT GOES

Place the "By Mimi Maple" page as a beautiful dedication/ownership page after your cover.

Follow it with this Contents page so users can easily find everything inside their planner.



Timetable ✨

[illegible]



Timetable ✨

Time

Monday

Tuesday

Wednesday

Thursday

Friday

This week at glance

Event/Assembly

Cover Lessons

Trip/Visits

Notes

Priorities

Reminders

Meetings

Plan your day with intention, teach with heart



Timetable 

Time

Monday

Tuesday

Wednesday

Thursday

Friday

This week at glance

Events: Assembly

Cover Lessons

Trips: Visits

Notes

Priorities

Reminders

Meetings

Plan your day with intention, teach with heart

Plan your day with intention, teach with heart ❤️



Timetable ✨

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Monday

Tuesday

Wednesday

Thursday

Friday

This week at glance

Events, Assembly

Cover Lessons

Trips, Visits

Notes

Priorities

Reminders

Meetings

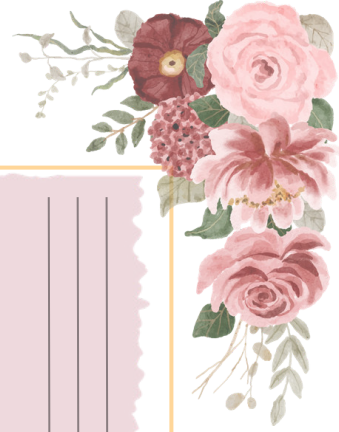
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Timetable ✨

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Timetable ✨

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Monday

Tuesday

Wednesday

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Friday

This week at glance

Events: Assembly

Cover Lessons

Trips: Visits

Notes

Priorities

Reminders

Meetings

Plan your day with intention, teach with heart

MONTH / WEEK: _____

Weekly Planner

PLAN, TEACH, REFLECT, GROW



THIS WEEK'S FOCUS

DAY	KEY FOCUS / ACTIVITIES	NOTES / OBSERVATIONS	NEXT STEPS / ACTIONS	FOLLOW UP ✓
Monday				☐
Tuesday				☐
Wednesday				☐
Thursday				☐
Friday				☐
Saturday				☐
Sunday				☐



CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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Small steps today,
stronger tomorrow.

MONTH / WEEK: _____

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Sunday				☐



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PPA PLANNING

Prepared, Planned, Peace of Mind

DATE / WEEK COMMENCING: _____

TEACHER: _____

CLASS / YEAR GROUP: _____

PPA COVER TEACHER (IF KNOWN): _____

KEY INFORMATION FOR COVER

- ☐ Class routines & expectations
- ☐ Behaviour management
- ☐ Important information / medical needs
- ☐ Any pupils to watch
- ☐ Other notes

LEARNING FOCUS / OBJECTIVES

SUBJECTS TO BE COVERED

- ☐
- ☐
- ☐
- ☐
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- ☐
- ☐

ADDITIONAL NOTES

FINAL NOTES / ANYTHING ELSE THE COVER TEACHER NEEDS TO KNOW

DAY 1

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 2

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 3

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 4

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 5

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES



MONTH / WEEK: _____

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FINAL NOTES / ANYTHING ELSE THE COVER TEACHER NEEDS TO KNOW

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ACTIVITY / LESSON PLAN

RESOURCES / NOTES

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TIME

ACTIVITY / LESSON PLAN

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ACTIVITY / LESSON PLAN

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TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

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TIME

ACTIVITY / LESSON PLAN

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MONTH / WEEK: _____

Weekly Planner

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ADDITIONAL NOTES ♥

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TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 2 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

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ACTIVITY / LESSON PLAN

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DAY 4 ♥

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ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 5 ♥

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ACTIVITY / LESSON PLAN

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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DAY 1 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 2 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

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ACTIVITY / LESSON PLAN

RESOURCES / NOTES

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TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 5 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES



MONTH / WEEK: _____

Weekly Planner

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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SUBJECTS TO BE COVERED ♥

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ADDITIONAL NOTES ♥

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DAY 1 ♥

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ACTIVITY / LESSON PLAN

RESOURCES / NOTES

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TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 3 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 4 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 5 ♥

TIME

ACTIVITY / LESSON PLAN

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DAY 1 ♥

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ACTIVITY / LESSON PLAN

RESOURCES / NOTES

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ACTIVITY / LESSON PLAN

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ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 4 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 5 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES



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PARENT / CARER COMMUNICATION ♥

- _____
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FOLLOW UP / ACTIONS ♥

- _____
- _____
- _____

Small steps today,
stronger tomorrow.

MONTH / WEEK: _____

Weekly Planner

PLAN, TEACH, REFLECT, GROW



THIS WEEK'S FOCUS

DAY	KEY FOCUS / ACTIVITIES	NOTES / OBSERVATIONS	NEXT STEPS / ACTIONS	FOLLOW UP ✓
Monday				☐
Tuesday				☐
Wednesday				☐
Thursday				☐
Friday				☐
Saturday				☐
Sunday				☐



CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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MONTH / WEEK: _____

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DAY	KEY FOCUS / ACTIVITIES	NOTES / OBSERVATIONS	NEXT STEPS / ACTIONS	FOLLOW UP ✓
Monday				☐
Tuesday				☐
Wednesday				☐
Thursday				☐
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Saturday				☐
Sunday				☐



CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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Small steps today,
stronger tomorrow.



PPA PLANNING

Prepared, Planned, Peace of Mind

DATE / WEEK COMMENCING: _____

TEACHER: _____

CLASS / YEAR GROUP: _____

PPA COVER TEACHER (IF KNOWN): _____

KEY INFORMATION FOR COVER

- ☐ Class routines & expectations
- ☐ Behaviour management
- ☐ Important information / medical needs
- ☐ Any pupils to watch
- ☐ Other notes

LEARNING FOCUS / OBJECTIVES

SUBJECTS TO BE COVERED

- ☐
- ☐
- ☐
- ☐
- ☐
- ☐
- ☐

ADDITIONAL NOTES

FINAL NOTES / ANYTHING ELSE THE COVER TEACHER NEEDS TO KNOW

DAY 1

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 2

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 3

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 4

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 5

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

MONTH / WEEK: _____

Weekly Planner

PLAN, TEACH, REFLECT, GROW



THIS WEEK'S FOCUS

DAY	KEY FOCUS / ACTIVITIES	NOTES / OBSERVATIONS	NEXT STEPS / ACTIONS	FOLLOW UP ✓
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Tuesday				☐
Wednesday				☐
Thursday				☐
Friday				☐
Saturday				☐
Sunday				☐



CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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MONTH / WEEK: _____

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PLAN, TEACH, REFLECT, GROW



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Tuesday				☐
Wednesday				☐
Thursday				☐
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Sunday				☐



CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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Small steps today,
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MONTH / WEEK: _____

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Tuesday				☐
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Saturday				☐
Sunday				☐



CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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LEARNING FOCUS / OBJECTIVES

SUBJECTS TO BE COVERED

- ☐
- ☐
- ☐
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ADDITIONAL NOTES

FINAL NOTES / ANYTHING ELSE THE COVER TEACHER NEEDS TO KNOW

DAY 1

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 2

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 3

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 4

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 5

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

MONTH / WEEK: _____

Weekly Planner

PLAN, TEACH, REFLECT, GROW



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Wednesday				☐
Thursday				☐
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Sunday				☐



CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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PLAN, TEACH, REFLECT, GROW



THIS WEEK'S FOCUS

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Wednesday				☐
Thursday				☐
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Saturday				☐
Sunday				☐



CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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PLAN, TEACH, REFLECT, GROW



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CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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Prepared, Planned, Peace of Mind ♥

DATE / WEEK COMMENCING: _____

TEACHER: _____

CLASS / YEAR GROUP: _____

PPA COVER TEACHER (IF KNOWN): _____

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LEARNING FOCUS / OBJECTIVES ♥

SUBJECTS TO BE COVERED ♥

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ADDITIONAL NOTES ♥

FINAL NOTES / ANYTHING ELSE THE COVER TEACHER NEEDS TO KNOW ♥

DAY 1 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 2 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 3 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 4 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 5 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES



MONTH / WEEK: _____

Weekly Planner

PLAN, TEACH, REFLECT, GROW



THIS WEEK'S FOCUS

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CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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Thursday				☐
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Sunday				☐



CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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LEARNING FOCUS / OBJECTIVES ♥

SUBJECTS TO BE COVERED ♥

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ADDITIONAL NOTES ♥

FINAL NOTES / ANYTHING ELSE THE COVER TEACHER NEEDS TO KNOW ♥

DAY 1 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 2 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 3 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 4 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 5 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES



MONTH / WEEK: _____

Weekly Planner

PLAN, TEACH, REFLECT, GROW



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Sunday				☐



CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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PLAN, TEACH, REFLECT, GROW



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Thursday				☐
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Sunday				☐



CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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Small steps today,
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CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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Small steps today,
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Prepared, Planned, Peace of Mind ♥

DATE / WEEK COMMENCING: _____

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LEARNING FOCUS / OBJECTIVES ♥

SUBJECTS TO BE COVERED ♥

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ADDITIONAL NOTES ♥

FINAL NOTES / ANYTHING ELSE THE COVER TEACHER NEEDS TO KNOW ♥

DAY 1 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 2 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 3 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 4 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 5 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES



MONTH / WEEK: _____

Weekly Planner

PLAN, TEACH, REFLECT, GROW



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CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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Small steps today,
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Prepared, Planned, Peace of Mind ♥

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LEARNING FOCUS / OBJECTIVES ♥

SUBJECTS TO BE COVERED ♥

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ADDITIONAL NOTES ♥

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DAY 1 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 2 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 3 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 4 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 5 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES



MONTH / WEEK: _____

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PLAN, TEACH, REFLECT, GROW



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Saturday				☐
Sunday				☐



CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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Small steps today,
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CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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LEARNING FOCUS / OBJECTIVES ♥

SUBJECTS TO BE COVERED ♥

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ADDITIONAL NOTES ♥

FINAL NOTES / ANYTHING ELSE THE COVER TEACHER NEEDS TO KNOW ♥

DAY 1 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 2 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 3 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 4 ♥

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 5 ♥

TIME

ACTIVITY / LESSON PLAN

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MONTH / WEEK: _____

Weekly Planner

PLAN, TEACH, REFLECT, GROW



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CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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CHILDREN TO MONITOR ♥

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INTERVENTIONS / SUPPORT ♥

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WOW MOMENTS ♥

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PARENT / CARER COMMUNICATION ♥

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FOLLOW UP / ACTIONS ♥

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Prepared, Planned, Peace of Mind

DATE / WEEK COMMENCING: _____

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LEARNING FOCUS / OBJECTIVES

SUBJECTS TO BE COVERED

- ☐
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ADDITIONAL NOTES

FINAL NOTES / ANYTHING ELSE THE COVER TEACHER NEEDS TO KNOW

DAY 1

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 2

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 3

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 4

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES

DAY 5

TIME

ACTIVITY / LESSON PLAN

RESOURCES / NOTES



BEHAVIORAL

COSTUME FITTING

SONG PRACTICE

PARENT MEETING

PROF PREP

OTHER

NOTES

Nativity Organiser Notes

PLAN, PREPARE & PERFORM HIS STORY

★ SCENE & DIALOGUE PLANNER

SCENE #	WHAT'S HAPPENING	CHILD / ROLE	DIALOGUE (WHAT THEY SAY)	ACTION / POSITION (WHERE THEY GO)	COSTUME / PROP (WHAT THEY NEED)	NOTES
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						



CHILDREN NEEDING EXTRA SUPPORT ♥

-
-
-
-
-
-



PARENT REMINDERS / COMMUNICATION ♥

-
-
-
-
-
-



LAST MINUTE CHANGES ♥

-
-
-
-
-
-



COSTUME NOTES ♥

-
-
-
-
-
-



PROP REMINDERS ♥

-
-
-
-
-
-



SONG / MUSIC NOTES ♥



"For unto us a child is born..." - Isaiah 9:6

Nativity Notes ♥

SCENE / DIALOGUE / SCRIPT ♥

CHILD / GROUP SPECIFIC NOTES ♥

- ---
- ---
- ---
- ---
- ---
- ---
- ---

EXTRA IDEAS / REMINDERS ♥

RUNNING ORDER ♥

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

STAGING / MOVEMENTS / BLOCKING ♥

ANYTHING ELSE ♥



QUICK NOTES TO SUPPORT EVERY CHILD

DATE RANGE:

"Every small step today leads to big achievements tomorrow."

_____ ♥ _____

QUICK NOTES TO SUPPORT EVERY CHILD

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QUICK NOTES TO SUPPORT EVERY CHILD

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QUICK NOTES TO SUPPORT EVERY CHILD

DATE RANGE:

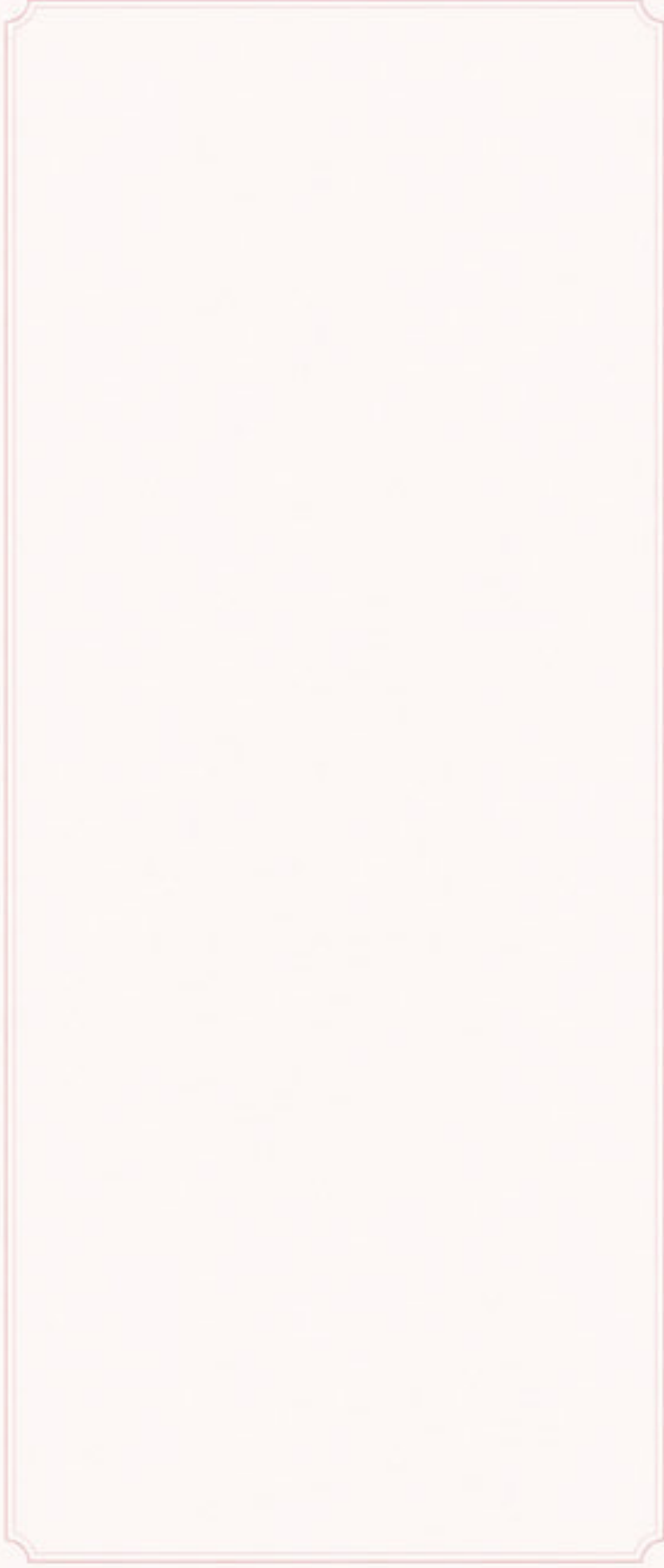
"Every small step today leads to big achievements tomorrow."

————— ♥ —————

Class Photo

CLASS NAME: _____

ACADEMIC YEAR: _____



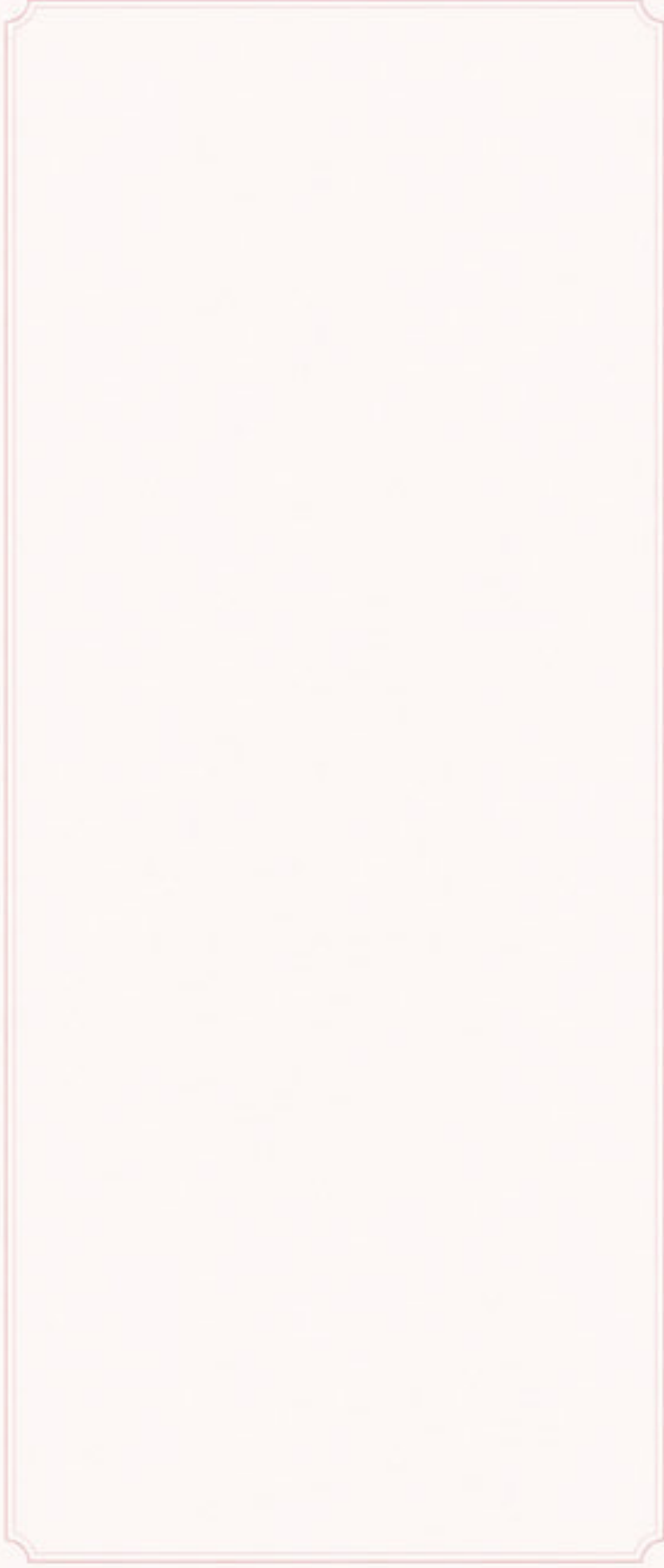
♥ SPECIAL MEMORIES ♥



Class Photo

CLASS NAME: _____

ACADEMIC YEAR: _____



♥ SPECIAL MEMORIES ♥





—————❤—————





_____ ♥ _____





_____ ♥ _____





—————❤—————





_____ ♥ _____





_____ ♥ _____





Teaching is a work
of heart.



Thank you for making
a difference every day.



TEACHER PLANNER

DESIGNED WITH LOVE
FOR EDUCATORS ♡





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Begin Again -By Mimi Maple



Begin Again

26-27

One calm moment at a time.



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Begin Again -By Mimi Maple  



Begin Again

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